Permit Number:	
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### WATERSHED MANAGEMENT PERMIT

### WMO AUTHORIZED MUNICIPALITY PERMIT FORM

## METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

111 EAST ERIE STREET, CHICAGO, IL 60611 www.MWRD.org

#### INSTRUCTIONS FOR OBTAINING A PERMIT NUMBER

Complete this form and transmit via U.S. Mail or email. If attachments are required, they must accompany this form in the indicated format. Review by the District will begin once a complete permit application package is received. NOTE: Do not use this form for municipality projects.

use this form for municipality projects.					
Permittee/Municipality					
Co-Permittee/Owner					
Project Name					
Location (street address)					
Design Engineer					
Property Identification Nos					
APPLICABILITY OF DISTRICT REVIEW (Includes Schedules:   B & C	<ul><li>□ D-Legacy</li><li>□ E</li><li>□ F</li><li>□ G</li><li>□ O)</li></ul>				
Does the project include activities as listed in WMO §201.2?	□ No				
If yes, one (1) complete permit application package is required to initiate District review, and the permit shall not be issued until approval from the District, via the signature in the below box, is obtained.					
If no, Authorized Municipality shall issue the permit without District review.					
Attachments       (One copy of each required)         Application and Schedules:       □ Scanned       □ Hard Copy         Drawings and Other Documents:       □ Scanned       □ Hard Copy					
CONTACT INFORMATION  Permit number will be emailed to the contact listed below.	The following permit fees are required to be paid to the				
Name	District as detailed on the reverse of this form:				
Title	\$ .00				
Phone	The Authorized Municipality shall ensure				
Email	payment of the above amount, plus any				
If mailing, send this form, with a complete permit application package to:  Metropolitan Water Reclamation District of Greater Chicago Local Sewer Systems Section 111 East Erie Street Chicago, IL 60611	amount resulting from permit revisions during construction. It is the sole responsibility of the Authorized Municipality to collect all permit fees from the Co-Permittee				
If emailing, send this form and scanned permit documents to:  WMOInbox@mwrd.org	For all questions, call: (312) 751-3255				
FOR DISTRICT USE ONLYAPPROVAL TO ISSUE PERMIT					
Reviewed by:	Date:				
(Local Sewer Systems Section) Approved by:	Date:				
(For the Director of Engineering)					

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# WMO AUTHORIZED MUNICIPALITY PERMIT FORM

Permit Number:	

- APPLICABILITY: This form shall be used by an Authorized Municipality to obtain a District permit number and request review by the District for development activities in which the work consists of:
  - A. Qualified sewer construction within the District's corporate boundaries and/or service areas.
  - B. Direct connection to District interceptors, reservoirs, facilities, or TARP structures.
  - C. New or reconstructed sewer, drainage, or detention outfalls to the waterways or Lake Michigan, within Cook County.
  - Reconfiguration of existing major or minor storm water systems which alter the service area of a permitted or existing detention facility.
  - E. Modifications to a permitted or existing detention facility.
  - F. Discharging storm water directly to District property.
  - G. Non-residential septic or private treatment systems proposing a connection to a sanitary sewer.
- 2. INSTRUCTIONS FOR FILING FORMS: Submit typed form in hard copy or electronically via email; complete all applicable information; do not leave any blank spaces; use "X" for checking applicable information. If review by the District is required, submit one (1) copy of a completed permit application package, including all schedules, submittals, specifications, location maps and plans. The attachments may be sent in hard copy or electronic format, but in no case shall the permit application pages, with all applicable schedules, not be included with this form. Address all correspondence to Local Sewer Systems Section; for any inquiries or assistance, call (312) 751-3255.

Upon receipt of this form, a permit number will be issued by the District and sent via email to the indicated contact.

Upon completion of applicable District review, this form will be signed and transmitted to the Authorized Municipality for inclusion in the issued permit. No permit shall be issued by the Authorized Municipality without this signed form as proof of District approval unless District review is not required.

3. INSPECTION BY THE DISTRICT: Give advance notice of at least two (2) business days before any qualified work is started (telephone (708) 588-4055). Failure to give advance notice and make written submittal as required constitutes a violation of the Watershed Management Ordinance.

The Authorized Municipality shall not approve final inspection or close out a permit that requires District approval without a completed and approved inspection report by the District. The inspection report will be issued to the Authorized Municipality (bottom portion of this form) upon inspection approval.

4.	<b>PERMIT FEES:</b> The permit fee to be paid is \$5 per linear foot of qualified sewer plus \$250 for Schedules E and O, if applicable. If
	not submitted by the Co-Permittee, the Authorized Municipality will be responsible for the following fees as detailed below:

	_ Linear feet of qualified sewer x \$5.00 / linear foot	\$ .00
	Schedule E is included in the permit (if so, enter \$250.00 here)	\$ .00
	Schedule O is included in the permit (if so, enter \$250.00 here)	\$ .00
TOTAL PER	RMIT FEES TO BE PAID BY AUTHORIZED MUNICIPALITY:	\$ .00

- 5. **REVOCATION:** In issuing this permit number and/or approval, the District has relied upon the statements and representations made by the Applicant or his/her agent. Any incorrect statements or misrepresentations shall be cause for revocation of this approval, and all rights of the Applicant hereunder shall immediately become null and void.
- **6.** Upon completion of the entire project and close-out of the issued permit, a copy of the executed Request for Final Inspection (RFI) shall be sent to the District Field Office, located at 6001 S. Pershing Ave, Cicero, IL 60804.

FOR DISTRICT US	E ONLY	INSPECTION REPORT	
Comments:			
RPPROVAL BY METROPOLITAN WATER RECLAMATON DISTRICT			
The project has been inspected and is hereby approved. This approval does not constitute a release from other obligations under the			
Watershed Management Ordinance.	•	, and the second se	
Date:			
	Area Inspector	Area Engineer/Field Supervisor	

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